

EXHIBIT NO. 21

(The Performa of the Notice and Agenda for such Special General Body Meeting for election of the Managing Committee)

On the letterhead of the Society

NOTICE

To,

Date:-

The All the Members of,

_____ Co-operative Housing Society Ltd.,

Dear Members,

A.M.

Sub: To conduct the Special General Body Meeting of the society on _____ at _____

I, Mr./Mrs. (Name of returning officer) who has been appointed as returning officer to conduct the election to the committee of your society for the year _____ to _____ reference and with to above would like to inform that the Special General Body Meeting of the society . is scheduled on _____ at _____ in order to conduct the election to the society

Along with this Notice all the members are hereby give the copy which will inform all the brief process of election program for electing the committee members for the year _____ to _____. The following agendas are decided for the discussion in the Special General Body Meeting of the society.

Agenda: -

To conduct the election to managing committee of the society on _____ (date for election). The strength of managing committee shall be as per Bye law no. 114 of the model bye-laws of the housing societies as under:-

1. Total Number of members required in the managing committee: _____
2. Number of member to be elected in the General category: _____
3. Number of reserved seat for women (to be filled according to section 154 B-21): _____
4. Number of reserved seats for SC/ST Candidates (to be filled according to section 154B-20): _____

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Please be informed that if the number of candidates whose nomination papers have been declared valid does not exceed the number of candidate to be elected for completing the

strength of the Managing Committee of the society. The Returning Officer shall at this meeting declare them to have been duly elected unopposed to the Managing Committee for the year _____ to _____ without conducting the poll.

Or

If the number of candidates whose nominations are valid exceeds the number to be elected as the managing committee, the Returning Officer shall conduct the poll and duly elect the managing committee of the society for the year _____ to _____.

Kindly, attend the meeting on _____ at _____ for casting your votes to your favoured candidate to be getting elected as Managing Committee Member.

Thanking you,

Yours truly,

For _____ Co-operative Housing Society Ltd.

(Name of returning officer)